



Disability Resource Office
Division of Academic and Student Affairs

dro.dasa.ncsu.edu

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Agreement for Recording Lecture and Discussions

In accordance with Reg. 02.20.11 – Recording Lectures and Discussions this agreement is to ensure that recordings are for the sole use of an eligible student to support academic integrity and protect instructor’s potential copyright. Instructors have the right to require qualified students with disabilities who need recording as an approved accommodation to sign this agreement prior to using. Eligibility for audio recording is verified via a student’s Accommodation Letter.

- The student has been approved for the accommodation to produce audio recordings of class lectures and discussions for their personal study use only, and no other purpose.
- Audio recordings may not be shared with any other person, database or resource and may not be used to profit financially from their content.
- In some cases recording may be prohibited at the discretion of the instructor during portions of classes that involve personal discussion or self-disclosure.
- Audio recordings must be deleted upon completion of this course.
- Violation of this agreement may result in the withdrawal of the authorization to record in this course and sanctions related to the Code of Student Conduct.

Student Name/Semester

Instructor Name/Course

Student Signature

Date